

# NOTICE OF PUBLIC MEETING

## Natchitoches Parish Library Board of Control

A public meeting will be held as follows:

DATE: Monday, June 25, 2018

TIME: 6:00PM

PLACE OF MEETING: Natchitoches Parish Library, Board Room  
450 Second St. Natchitoches, Louisiana

### AGENDA:

1. Call to Order
2. Invocation
3. Roll Call
4. Public Comments
5. Approval of Minutes from the regular meeting of the Natchitoches Parish Library Board of Control held Tuesday, March 13, 2018.
6. Old Business
  - a. none
7. New Business
  - a. Board to consider declaring listed items as surplus:
    - i. Books (full list in Acquisitions report).
  - b. Board to consider approving purchase of Envisionware ECommerce Services.
  - c. Board to consider approving piggybacking, using the Local Services Law (R.S. 33:1324), off the contract between the City of Baton Rouge/Parish of East Baton Rouge (East Baton Rouge Parish Library) and MK Solutions Inc. of York, PA – contract A16-52540 (Unified RFID Technology System and Contract Renewable Supplies).

As prescribed under the Local Services Law:

- i. Contract A16-52540 was bid in compliance with state law.
    - ii. Contract A16-52540 is still active.
    - iii. Written consent from the City of Baton Rouge/Parish of East Baton Rouge (East Baton Rouge Parish Library) has been obtained, confirming the contract number (A16-52540).
    - iv. Confirmation of vendor and the product, services, materials, supplies or equipment are the same and the price is the same or lower.
8. Reports
  - a. Director of Library Operations - **Vallery Washington**
  - b. Acquisitions/Technical Services Administrator - **Deborah Ransome**
  - c. Outreach Coordinator - **Alan Niette**
  - d. IT Specialist - **Marc Richard**
  - e. Facilities Maintenance Supervisor - **Cahlill Bush**
  - f. Library Director - **Jessica McGrath**
9. Adjournment